

APPLICATION TO BS IN BUSINESS ADMINISTRATION

School of Management

204 Alfiero Center
University at Buffalo
Buffalo, NY 14260-4010

Tel. (716) 645-3206 Fax: (716) 645-2341 <http://mgt.buffalo.edu/undergrad>

- Step 1:** Check Application Deadline: **October 1st** for Spring Admission
 March 1st for Fall Admission
 June 15th for Fall Admission (*If taking summer courses, attach schedule*)

Step 2: Current UB DARS and Course Waivers (if any) **MUST BE ATTACHED** to this application.
2.5 Prerequisite GPA is the Minimum Acceptance Standard to the Major (*see back for details*).

Step 3: Print the following information:

PERSON NUMBER

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LAST NAME: _____

FIRST NAME: _____ Check one: Ms. Mr.

UB Email Address: _____

Cell Number: (____) _____ Local Number: (____) _____

Step 4: Business Administration Track - please check intended concentration(s) below:

- | | |
|---|---|
| <input type="checkbox"/> Financial Analysis | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Human Resources Management | <input type="checkbox"/> Operations and Supply Chain Management |
| <input type="checkbox"/> International Business | <input type="checkbox"/> Not Sure |
| <input type="checkbox"/> Management Information Systems | |

Step 5: Please fill in the following:

Prerequisite Courses In-Progress: _____ Current Overall GPA:

_____ Current Prerequisite GPA:

Step 6: Student's Signature: _____ Date: _____

ACCEPTANCE DECISION (For office use only)

Admit Hold Denied Initials _____

ADMISSION REQUIREMENTS - BS in Business Administration

Academic performance in the freshman and sophomore classes is the main criterion for admission to the upper division of the School of Management. In the first two years, students complete the university writing requirements, general education courses, and **seven prerequisite** courses. To be admitted to the School of Management and be permitted to take upper-level (300 or 400 level) School of Management courses, the following requirements must be satisfied:

- **Completion of the seven prerequisite courses with a *minimum cumulative GPA of 2.5*.** If a course is repeated, the second grade is computed into the prerequisite GPA. (*Students may not take a course for a third time.*)
- Minimum overall and UB GPA of 2.0 to be considered in good academic standing with the university.
- Completion of a minimum of 50 credit hours.
- Students applying to Accounting or Internal Auditing will also need a minimum of B in MGA 201 and MGA 202 to be considered.

Students entering in the spring semester should be aware of possible course sequence problems that may necessitate registering in summer school or waiting additional semesters to take specific courses.

WHAT ARE THE SEVEN PREREQUISITES?

- Macroeconomics (ECO 181)
- Microeconomics (ECO 182)
- Introductory Psychology (PSY 101)
- Mathematical Analysis for Business (MTH 131) or a two-semester calculus sequence
- Introduction to Computers and Statistics for Management (MGQ 201)
- Introduction to Accounting I (MGA 201)
- Introduction to Accounting II (MGA 202)

WHO SHOULD APPLY AND WHEN?

Current UB students not yet admitted to the School of Management may apply for admission according to the following application deadlines:

- **Spring Admission:** October 1
- **Fall Admission:** March 1 and June 15

You should apply during the semester in which you are enrolled in your final prerequisite courses.
