Safety Tips for Your Internship or Job Search

Posting sites can provide a very effective search strategy, but students are urged to exercise caution when using them and should be aware of scams that take advantage of motivated internship or job seekers. If you experience any of the circumstances listed below, please reach out to the Career Resource Center or the Office of Internships and Experiential Learning immediately, so that we can attempt to assist you as well as prevent your fellow students from becoming victims of these scams.

The following requests represent a possible scam:

- The employer requests your credit card or bank account numbers, or copies of other personal documents, but you in turn receive nothing in writing.

- The employer requests that you send payment by wire service or courier.

- You are offered a large payment or reward in exchange for allowing the use of your bank account – often for cashing checks or transferring money.

- You receive an unexpectedly large check.

- The employer asks you to pay money up front for the promise of a job.

To learn more about conducting a safe internship or job search, spotting scams and protecting yourself, see:

Better Business Bureau – Seven Red Flags

Federal Trade Commission - Job Scams

Internet Crime Complaint Center

Monster.com – A Safe Job Search

Looks too Good to Be True